Early Years
Viewing Funded Service Details

A childcare provider can have one or more services. Any service can be registered to offer funded childcare.
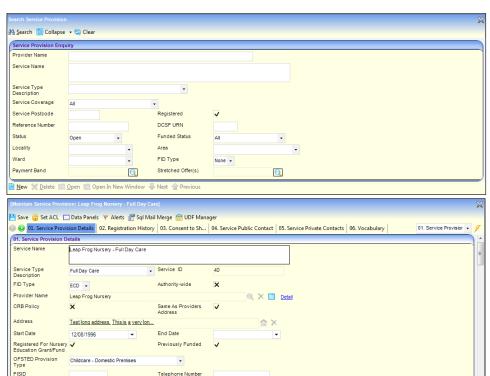
Viewing the Funded Status of a Service

Menu: **Focus | Early Years | Search Service Provision**

To check whether a service is registered to provide funded childcare:

1. Select **Focus | Early Years | Search Service Provision**.

2. Enter search parameters.

3. Click the **Search** button to display matching services.

4. Highlight the required service and click the **Open In New Window** button to display the **Maintain Service Provision** page.

   If the service is currently funded, the **Registered for Nursery Education Grant/ Fund** check box displays a tick.

   If the service was previously funded (has been funded at some time in the past), the **Previously Funded** check box displays a tick.

Searching for a Funded Service

Menu: **Focus | Early Years | Search for Funded Services**

To search for a currently funded or previously funded service:

1. Select **Focus | Early Years | Search for Funded Services**.

2. Enter search parameters and click the **Search** button to display matching services.

3. Highlight the required service and click the **Open In New Window** button to display the **Funded Service Details** page.

   The **Payment Period** panel defaults to the first active **Period**.

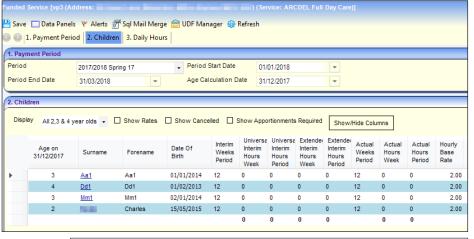## Displaying Children Details for a Funded Service

To display the children attending the service, their hours and funding entitlement:

1. Select a **Period** to display a list of children attending the service and claiming Nursery Education funding on the **Children** panel.

   If the Local Authority makes interim payments by children, the **Children** panel has columns for **Interim Hours**.

   If the Local Authority makes interim payments by funded service, the **Interim Hours** panel is displayed showing the total universal and extended hours by age group at this service.

2. If required, select an age range from the **Display** drop-down.

3. Use the scroll bar to display more columns. Alternatively, click the **Show/Hide Columns** button and select which columns are displayed.

4. If required, select the **Show Rates** check box to display payment parameter rates for the children.

5. If required, select the **Show Cancelled** check box to show if an amendment has been made.

6. If required, select the **Show Apportionments Required** check box to display only children whose hours require apportionment.

Funded Service [vp3 (Address: ▮▮▮▮▮) (Service: ARCDEL Full Day Care)]

🖫 Save ☐ Data Panels 🜲 Alerts 🖂 Sql Mail Merge 🖳 UDF Manager ⟳ Refresh

◄ ► | 1. Payment Period | 2. Children | 3. Daily Hours

1. Payment Period

Period	2017/2018 Spring 17	Period Start Date	01/01/2018
Period End Date	31/03/2018	Age Calculation Date	31/12/2017

2. Children

Display: All 2,3 & 4 year olds ☐ Show Rates ☐ Show Cancelled ☐ Show Apportionments Required   Show/Hide Columns

Age on 31/12/2017	Surname	Forename	Date Of Birth	Interim Weeks Period	Universal Interim Hours Week	Universal Interim Hours Period	Extended Interim Hours Week	Extended Interim Hours Period	Actual Weeks Period	Actual Hours Week	Actual Hours Period	Hourly Base Rate
3	Aa	Aa1	01/01/2014	12	0	0	0	0	12	0	0	2.00
4	Dd	Dd1	01/02/2013	12	0	0	0	0	12	0	0	2.00
3	Mm	Mm1	02/01/2014	12	0	0	0	0	12	0	0	2.00
2	▮▮	Charles	15/05/2015	12	0	0	0	0	12	0	0	2.00
					0	0	0	0		0	0	

2. Interim Hours

2 years	0	3 years	0
4 years	0	Over 4 years	0
Total Hours	0	Extended 2 years	0
Extended 3 years	0	Extended 4 years	0
Extended Over 4 years	0	Extended Total Hours	0

2. Children

Display: All 2,3 & 4 year olds ☑ Show Rates ☐ Show Cancelled ☐ Show Apportionments Required   Show/Hide Columns

Age on 31/12/2017	Surname	Forename	Interim Weeks Period	Actual Weeks Period	Hourly Base Rate	SFF Universal	Hourly Rate	SFF Extended	Extended Hourly Rate	SFF Spot	Universal Pay Hours Week	Universal Pay Hours Period	Extended Pay Hours Week	Extended Pay Hours Period	Pay Total Amount
3	Aa	Aa1	12	12	2.00	0.00	2.00	0.00	2.00	0.00	0	0	0	0	0.00
4	Dd	Dd1	12	12	2.00	0.00	2.00	0.00	2.00	0.00	0	0	0	0	0.00
3	Mm	Mm1	12	12	2.00	0.00	2.00	0.00	2.00	0.00	0	0	0	0	0.00
2	▮▮	Charles	12	12	2.00	0.00	2.00	0.00	2.00	0.00	0	0	0	0	0.00
											0.00	0	0	0	0.00

2. Children

Display: All 2,3 & 4 year olds ☐ Show Rates ☑ Show Cancelled ☐ Show Apportionments Required   Show/Hide Columns

Age on 31/12/2013	Surname	Forename	Period Start Date	Stretched Offer	Previous Period Hours	Previous Period Total Hours	Actual Weeks Period	Actual Hours Week	Actual Hours Period	Pay Hours Week	Pay Hours Period	Pay Total Amount	Yearly Entitlement	Hours Remaining	Funded Year Start Date	Appo Requi	Other Provider	Status
	3	▮y ▮▮▮	▮▮▮	01/01/2014 ▾		0		15	10	150	10	150	150.00	570		01/04/2013	☒	0	
C	3	▮y ▮▮▮	▮▮▮	01/09/2013 ▾		0	420	21	10	210	10	210	210.00	570	C	01/04/2013	☒	0	CANC
									10	150	10	150	150.00						

2. Children

Display: All 2,3 & 4 year olds ☐ Show Rates ☐ Show Cancelled ☑ Show Apportionments Required   Show/Hide Columns

Age on 31/08/2017	Surname	Forename	Actual Hours Period	Hourly Base Rate	Universal Pay Hours Week	Universal Pay Hours Period	Extended Pay Hours Week	Extended Pay Hours Period	Pay Total Amount	Universal Yearly Entitlement	Universal Hours Remaining	Universal Unpaid Hours	Extended Yearly Entitlement	Extended Hours Remaining	Extended Unpaid Hours	Funded Year Start Date	Appo Requi
3	Aa	Aa1	150	2.00	10	150	0	0	300.00	570	320	0	570	470	0	01/04/2017	☑
3	Mm	Mm1	150	2.00	10.71	150	0	0	300.00	570	320	0	570	570	0	01/04/2017	☑
			300	20.71	300	0	0	600.00									

Total Number of Children listed at the Service 4   The Total Number of Children currently at the Service 4

Add Child | Remove Child | Copy Child | Amendment | Apportion

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CAPITA