



# Early Years

## Searching for a Provider

### Searching for a Provider

1. Select **Focus | Early Years | Search for Provider** to display the **Search childcare provider** page.
2. Enter at least 2 characters of **Provider Name**, 3 characters of **Postcode** or 2 numbers of **DCSF URN**.
3. If required, select a **Status** from the drop-down.
4. If required, select a **Funded Status**.
5. Click the **Search** button to display a list of matching providers.
6. Highlight the required provider and click the **Open In New Window** button to display the **Maintain Provider** page with the following tab pages:

- **Basic Details** display the basic information about the enquirer.
- **Provider Contacts** displays the name and role details of contacts.
- **Provider Organisation** displays details of the umbrella organisation.
- **Staff** displays details of the staff working for the provider.
- **Provider Services** displays the services provided.
- **User Defined Fields** displays any UDFs defined for the provider.

Provider Name	DCSF URN	Status	Provider Address
Lower School	50011	Open	Lower School, Bedford, Bedfordshire, MK43 9NN
Lower School	50011	Open	Lower School, Bedford, Bedfordshire, MK43 9NE
Provider	50011	Not Yet Open	Provider, Bedford, Bedfordshire, MK43 9NE
Provider	50011	Open	3 Bedford, MK43 0AL

01. Basic Details

Provider Name: Lower School

Entity Type: Base (selected), Person, Establishment

Provider ID: 50011, Base URN: 543091

Provider Entity: Lower School

Address: Bedford, Bedfordshire, MK43 9NN

Telephone: 768271, Fax:

Opening Date: 03/09/2001

Closure Reason:

Closing Date: , Creditor Reference Number: 878877876

Insurer:

Parent Provider: STATS CHMD

Premises Type: School Property (state)



#### Related Reference Guides:

- **EY\_Enquiries\_Adding an Enquirer**
- **EY\_Enquiries\_Searching for an Enquirer**
- **EY\_Adding a New Enquiry**