## SEND Assessment Type Codes Flowchart

When creating an Involvement for a child, the flowchart on the following page can be used to help users decide what **Involvement** to use and what **Assessment Type** code to record on it.

If this is to be shared with your SEND team:

* Replace the text highlighted in yellow with the internal code description you have set up for the Assessment Type.
* Replace the text highlighted in green with what you have named your Involvements.
* You may also want to remove the text that describes what external code it is mapped to, if it is not relevant for your SEND team to know this.

Use ‘XYZ – XYZ Description’ on an EHCP Assessment. This is mapped to the external code of ‘OVR – LA decision overturned.

No

No

No

No

Yes

Have you received a request for assessment for a child or young person in your LA?

Use ‘XYZ – XYZ Description’ on an EHCP Assessment Involvement. This is mapped to the external code of ‘INI – Initial Assessment’.

Yes

Has a child or young person with an existing EHCP moved in to your LA?

Use ‘XYZ – XYZ Description’ on an EHCP Assessment Involvement.   
This is mapped to the external code of ‘LEA – LEA Transfer’.

Yes

Has a child or young person moved in to your LA during the assessment or plan development process?

Use ‘MID - Transfer In Mid Assessment’ on an EHCP Assessment Involvement. This is mapped to the external code of ‘INI – Initial Assessment’.

Yes

Does the child or young person need a statutory re-assessment?

Use ‘XYZ – XYZ Description’ on an EHCP Re-assessment Involvement. This is mapped to the external code of ‘FUR – Further Assessment’.

Yes

Do you need to record an Involvement for any other purposes?

Use ‘XYZ – XYZ Description’ on an EHCP Assessment or EHCP Re-assessment Involvement. This is mapped to the external code of ‘OTH – Other’. This will not include the child or young person in your LAs SEN2 Return.

Yes

No

Is the SEND process restarting after an LA’s decision has been overturned following mediation or tribunal?