Capita

Professional Services Data Expo | 2023

January 2023







- Importance of data
- Admissions in Year Dashboard
- 3. Power BI with One
- 4. Early Years Funding Dashboard
- 5. Attendance Report Pack
- One Insight
- B2B Readiness / Best Value Reviews
- 8. Address Tidy package update
- Data Archive and Delete package update
- 10. Single View
- 11. Prices and questions

Meet the team



Duncan McMaster Head of Operations



Karen Orman Knowledge Specialist



Andy Bushman **Application Specialist**



Pasq Ciancio
Application Specialist



Dan Turner Product Manager



Chris Browning
Transformation Consultant

3

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The Importance of Data



Data Protection Digital Information Bill & Data Economy Act

- (9) The first condition is that the objective has as its purpose—
 - (a) the improvement or targeting of a public service provided to individuals or households, or
 - (b) the facilitation of the provision of a benefit (whether or not financial) to individuals or households.
- (10) The second condition is that the objective has as its purpose the improvement of the well-being of individuals or households.
- (11) The reference in subsection (10) to the well-being of individuals or households includes—
 - (a) their physical and mental health and emotional well-being,
 - (b) the contribution made by them to society, and
 - (c) their social and economic well-being.

My interpretation: A LA is empowered and enabled to share data to target those in need of intervention, and to promote services and benefits for the betterment of your citizens.

You, as One Education custodians, have the most comprehensive set of child records in your LA.

How will you use this data? Early intervention, promote FSMs, locate HAF, locate food banks, prevention and deferral from ASB, identification of those at risk of grooming

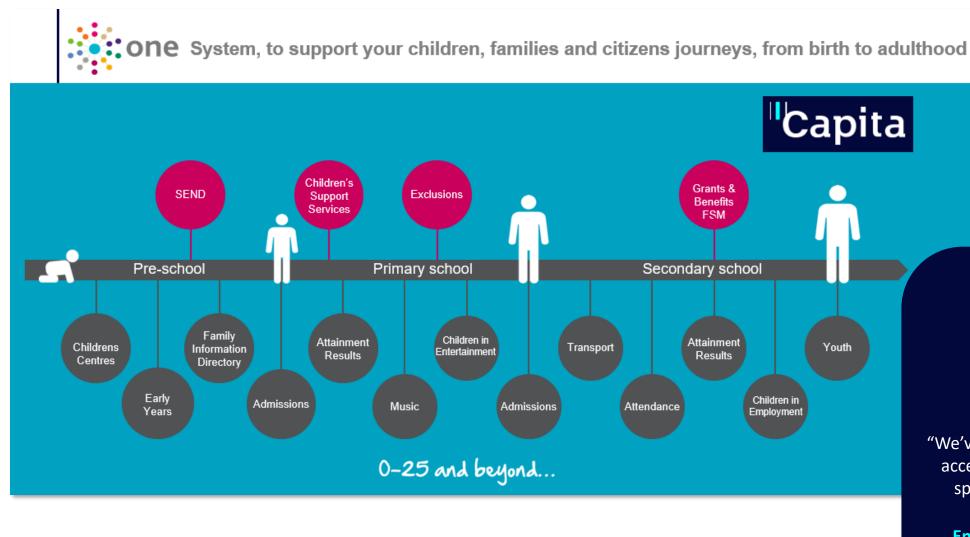
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Solution | Overview



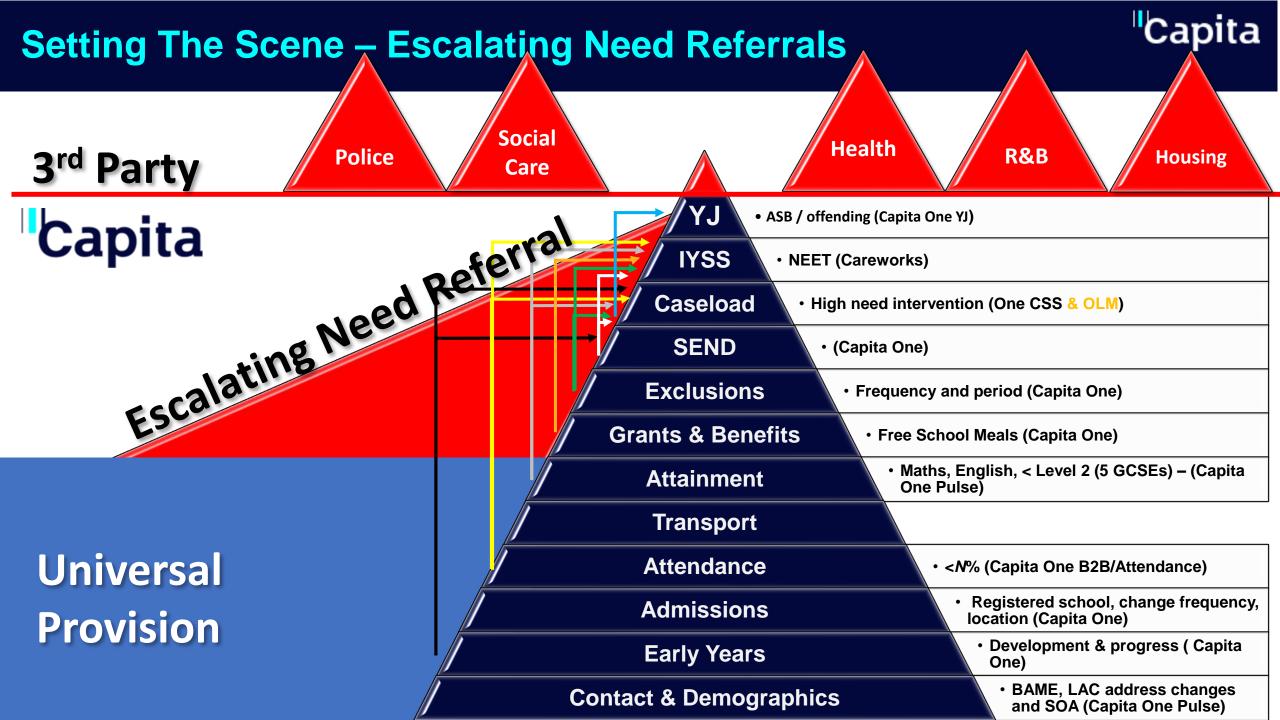




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"We've been able to decrease our need to access individual data sources, such as spreadsheets and other databases, by over 50% in one year."

Emma Toublic – Head of Education
Information and Business Sytems at Essex
County Council



What Next?

Ask yourself:

- How good is the quality of my data?
- Am I ready to consume data through the new B2B process?
- How do I get my service users invested in quality data and:?
 - Make their lives easier
 - Declutter
 - Streamline
 - Digitisation
 - Reporting
 - How does their data fit into the bigger picture?

Find out:

- Who is responsible for the LA's Data Strategy?
- Who is responsible for early intervention?
- Who is responsible for Supporting Families / Families First?
- Who is responsible for Levelling Up?
- Who is responsible for Holiday Activity Funds?
- Who is responsible for food banks?
- How do you fit into these initiatives?

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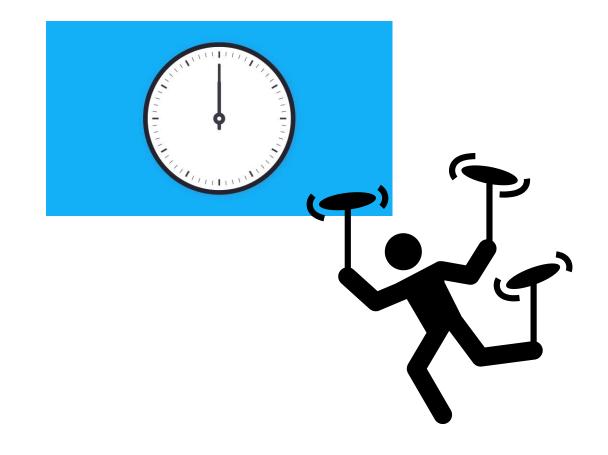
Admissions In Year Reporting Pack



Managing In-Year Admissions

DfE Code

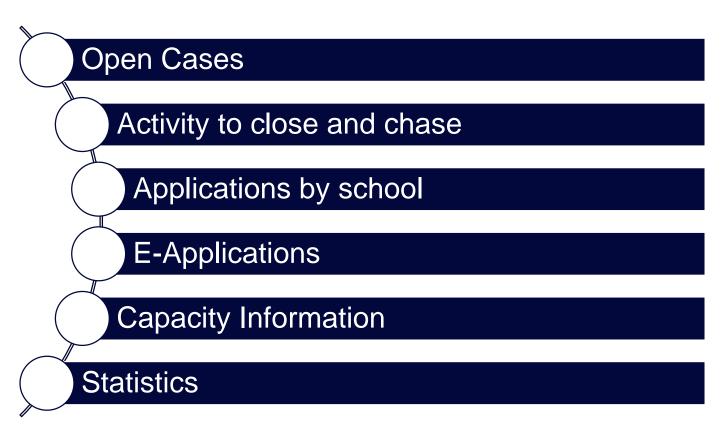
 'should aim to notify the parents of the outcome of their application in writing within 10 school days, but they must be notified in writing within 15 school days.

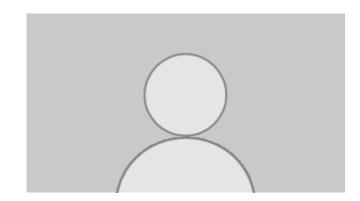


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In-Year Dashboard – What does it do?

In Year Dash Board





Applications

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Pick Admissions Base Group AT Primary, AT Secondary

Open Cases Tracker

AT Primary AT Secondary

Applications

E-Applications

Manage

Capacity

Statistics

Cases Not Offered (School Days)

NCY	Below 7	Between 7-10	Above 10	Total
0	0	0	1	<u>1</u>
1	0	0	1	<u>1</u>
2	0	0	1	<u>1</u>
3	1	0	0	<u>1</u>
4	1	0	0	<u>1</u>
5	0	2	1	<u>3</u>
6	1	0	1	<u>2</u>
8	0	0	1	<u>1</u>
Total	3	2	6	<u>11</u>

Started at allocated school

All Open Cases being monitored (School Days)

Status	Below 7	Between 7-10	Above 10	Total
Pending	3	2	5	<u>10</u>
Processing, offer not yet made	0	0	1	<u>1</u>
Total	3	2	6	<u>11</u>

Not Started at allocated school after 14 days

NCY	Total
4	<u>1</u>
Total	<u>1</u>

Applications - Tracker

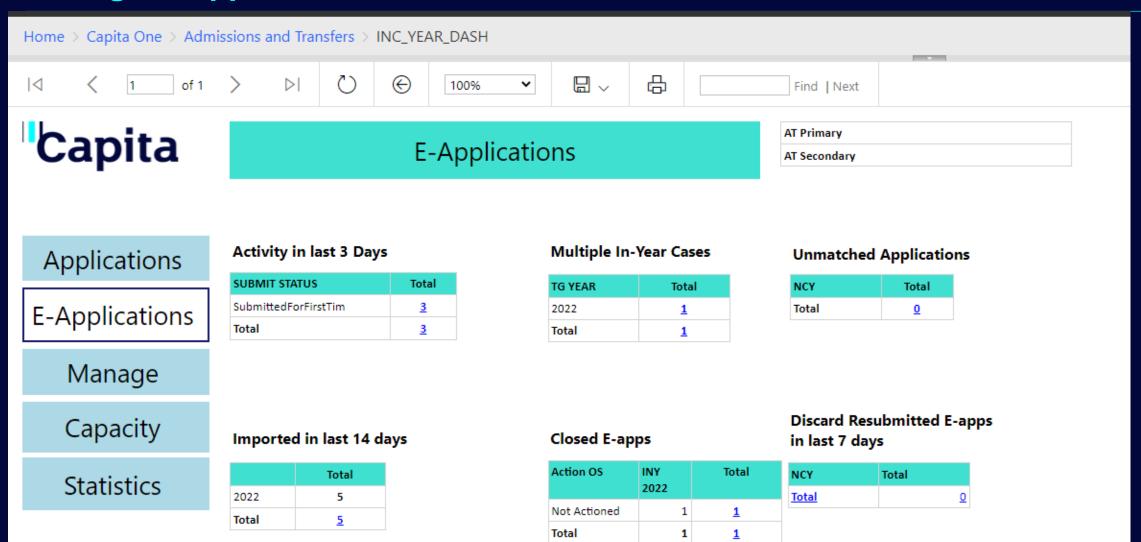
RAG ‡	SURNAME ‡	FORENAME	DOB	GENDER	STUD ID 💠	View	Letters	TG YEAR	NCY \$	Country	POSTCODE	APPLIC STATUS		\$	FAP	FORM ENT
R	Abbot	John	01-05-2010	М	8915192	<u>View</u>	Select	2022		8		WAOA			Т	
R	Bear	Billie	31-03-2012	F	8915268	<u>View</u>	Select	2022		6	MK43 ODR	PEND			F	
R	Blake	Maggie	30-01-2009	F	8927143	<u>View</u>	<u>S</u> (
R	Cockley	Haniyya	31-07-2016	F	8927300	<u>View</u>	S App	lication	For a pla	ace in yea	r: 1	AT ID			3984	
R	Harryy	Fred	12-12-2016	М	8929668	<u>View</u>	Stude	ent Hai	rryy, Fred			Stud ID	89296	68		-
R	Jesswick	Blake	12-12-2012	М	8929648	View	Si Gend					Form Red	c 15/12	/2022		_
R	Smith	John	12-12-2013	М	8915197	<u>View</u>	Si DOB		/12/2016			Applicant	Mrs K	aren Inyea	ır	-
R	Waters	Maureen	17-10-2017	F	8905456	<u>View</u>	<u>S</u> i					Contact		567889 (H		_
G	Bole	Kaiya-Louise	10-04-2010	F	8917149	<u>View</u>	Si	Cla	Milton Road apham,	d,			07799	408238 (N @inyear.co	Mobile)	_
G	Dog	Digby	31-03-2013	М	8915292	<u>View</u>	Si		dford, (41 6AS				Karen	winyear.co	om	_
G	Grape	Gilbert	31-03-2014	М	8929708	<u>View</u>	Si Movi	ng Address:	: 66 Milton R	oad, Clapham	, Bedford, MK41 6A	s				_
G	Greenhalle	John	31-12-2011	М	8915290	<u>View</u>	Si									_
G	Hamster	Blobby	31-12-2014	М	8915288	<u>View</u>	St PREF	School		Sibling	EHCP LA	C DIST M	led REL	SOC CAT	STF	DISTANC
G	Snail	Brian	31-03-2013	М	8915291	<u>View</u>	Si		dge Pimary						-	
TOTAL	14	4						School (p	o4mt)							
							Addit	ional Quest	tions							
							Ques			ANSW	ER EXPLANATOR	Y TEXT				
							Have you told your current school -									

Keep children together

Do you have a Social Worker

Remain on waiting list?

Manage E-Applications



Manage

Capita

In Year Cases Tracker

AT North
AT Primary
AT Secondary

Applications

E-Applications

Manage

Capacity

Statistics

All Cases

APPLICATION STATUS	Below 7	Between 7-10	Over 10	Total
Pending	3	2	6	<u>11</u>
Processing, offer not yet made	0	0	2	<u>2</u>
Total	3	2	8	<u>13</u>

Schools

	NCY	Total								
School Name	0	1	2	3	4	5	6	8	9	
Green Abbey School	2	0	0	0	0	0	0	4	2	<u>8</u>
Milland Girls School (Discrete)	1	0	0	0	0	0	0	0	0	1
Millennium School (Aptitude)	2	0	0	0	0	0	0	0	0	2
Putnoe Primary School (p4r)	0	0	1	0	0	0	0	0	0	1
Rainbow Primary School (p4r)	0	0	0	0	1	0	0	0	0	1
Waters Edge Pimary School (p4mt)	1	1	0	1	1	3	2	0	0	9
Total	6	1	1	1	2	3	2	4	2	

Capacity – Where are places?

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Capacity

AT Primary

Balance for year groups : Registered, Guest, Dual, Other students + Children Offered. Provsional and Allocated who have not started at the school for schools with Open applications

Applications

E-Applications

Manage

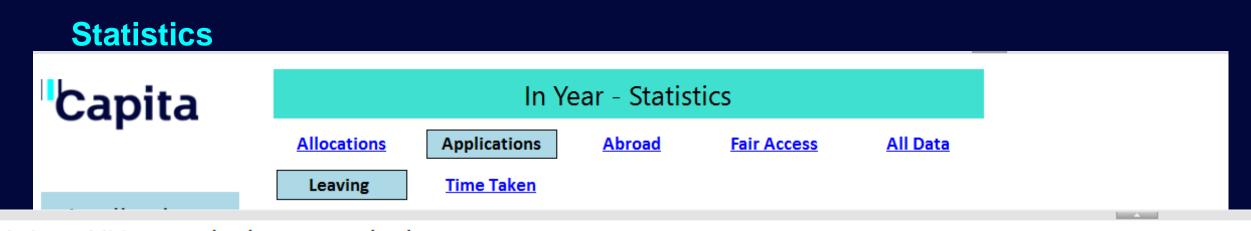
Capacity

Statistics

				N	NCY 0 NCY 1		CY 1	Y 1 NCY 2		NCY 3		NCY 4		NCY 5		NCY 6		NCY 7	
DfE NO	YEAR	L AGE	U AGE	PAN 0	VAC Rec	PAN 1	Vac 1	PAN 2	Vac 2	PAN 3	Vac 3	PAN 4	Vac 4	PAN 5	Bal 5	PAN 6	Bal 6	PAN 7	VAC 7
	2022	4	11	<u>10</u>	7	<u>10</u>	-	<u>10</u>	-	<u>10</u>	(3)	<u>10</u>	(2)	<u>10</u>	(12)	<u>10</u>	(3)	<u>10</u>	6
2041	2022	4	11	<u>10</u>	7	<u>10</u>	1	<u>10</u>	(2)	<u>10</u>	(4)	<u>10</u>	(11)	<u>10</u>	-	<u>10</u>	1	<u>10</u>	6
2042	2022	4	11	<u>10</u>	8	<u>10</u>	(5)	<u>10</u>	(5)	<u>10</u>	(3)	<u>10</u>	-	<u>10</u>	(7)	<u>10</u>	(8)	<u>10</u>	6
2043	2022	4	11	<u>10</u>	3	<u>10</u>	(9)	<u>10</u>	(7)	<u>10</u>	(5)	<u>10</u>	(1)	<u>10</u>	(8)	<u>10</u>	4	<u>10</u>	7
2044	2022	4	11	<u>10</u>	6	<u>10</u>	(3)	<u>10</u>	-	<u>10</u>	(5)	<u>10</u>	(5)	<u>10</u>	(4)	<u>10</u>	(10)	<u>10</u>	7
	2041 2042 2043	2022 2041 2022 2042 2022 2043 2022	2022 4 2041 2022 4 2042 2022 4 2043 2022 4	2022 4 11 2041 2022 4 11 2042 2022 4 11 2043 2022 4 11	DfE NO YEAR LAGE U AGE PAN 0 2022 4 11 10 2041 2022 4 11 10 2042 2022 4 11 10 2043 2022 4 11 10	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec 2022 4 11 10 7 2041 2022 4 11 10 7 2042 2022 4 11 10 8 2043 2022 4 11 10 3	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 2022 4 11 10 7 10 2041 2022 4 11 10 7 10 2042 2022 4 11 10 8 10 2043 2022 4 11 10 3 10	Dfe NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 2022 4 11 10 7 10 - 2041 2022 4 11 10 7 10 1 2042 2022 4 11 10 8 10 (5) 2043 2022 4 11 10 3 10 (9)	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 2022 4 11 10 7 10 - 10 2041 2022 4 11 10 7 10 1 10 2042 2022 4 11 10 8 10 (5) 10 2043 2022 4 11 10 3 10 (9) 10	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 2022 4 11 10 7 10 - 10 - 2041 2022 4 11 10 7 10 1 10 (2) 2042 2022 4 11 10 8 10 (5) 10 (5) 2043 2022 4 11 10 3 10 (9) 10 (7)	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 2022 4 11 10 7 10 - 10 - 10 2041 2022 4 11 10 7 10 1 10 (2) 10 2042 2022 4 11 10 8 10 (5) 10 (5) 10 2043 2022 4 11 10 3 10 (9) 10 (7) 10	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 2022 4 11 10 7 10 - 10 - 10 (3) 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5)	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 2022 4 11 10 7 10 - 10 - 10 (3) 10 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (5) 10 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 2022 4 11 10 7 10 - 10 - 10 (3) 10 (2) 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 (11) 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 10 - 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1)	Dfe NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 PAN 5 2022 4 11 10 7 10 - 10 - 10 (3) 10 (2) 10 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 (11) 10 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 10 - 10 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1) 10	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 PAN 5 Bal 5 2022 4 11 10 7 10 - 10 - 10 (3) 10 (2) 10 (12) 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 (11) 10 - 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 10 - 10 (7) 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1) 10 (8)	DfE NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 PAN 5 Bal 5 PAN 6 2022 4 11 10 7 10 - 10 - 10 (3) 10 (2) 10 (12) 10 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 (11) 10 - 10 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 10 - 10 (7) 10 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1) 10 (8) 10	Dfe NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 PAN 5 Bal 5 PAN 6 Bal 6 2022 4 11 10 7 10 - 10 - 10 (3) 10 (2) 10 (11) 10 - 10 1 2041 2022 4 11 10 8 10 (5) 10 (5) 10 (3) 10 - 10 1 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (1) 10 (7) 10 (8) 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1) 10 (8) 10 4	Dfe NO YEAR L AGE U AGE PAN 0 VAC Rec PAN 1 Vac 1 PAN 2 Vac 2 PAN 3 Vac 3 PAN 4 Vac 4 PAN 5 Bal 5 PAN 6 Bal 6 PAN 7 2022 4 11 10 7 10 - 10 - 10 (2) 10 (12) 10 (3) 10 2041 2022 4 11 10 7 10 1 10 (2) 10 (4) 10 (11) 10 - 10 1 10 2042 2022 4 11 10 8 10 (5) 10 (5) 10 (1) 10 (8) 10 2043 2022 4 11 10 3 10 (9) 10 (7) 10 (5) 10 (1) 10 (8) 10

waters Edge Pimary School (p4mt)

enhold Prima <mark>stul</mark>	O ID	FORENAME	SURNAME	DOB	NCY	START DATE	END DATE	TYPEOFREC	Offer	Reg	Guest	Dual	Resource	Other Sch Hist
ice Trevor Sc	8926667	Keelie	Crumby	03/07/2013	5	01/09/2019		1-Reg		0	1	0	0	0
seley School	8915292	Digby	Dog	31/03/2013	5	13/01/2023		5-Offered-PEND		1	0	0	0	0
pert Peel Pr	8925287	Myleene	Ellers	24/09/2012	5	01/09/2019		1-Reg		0	1	0	0	0
cton School	8926211	Abdul Rafay	Karimi	29/09/2012	5	01/09/2019		1-Reg		0	1	0	0	0
sell Schoo	8925341	Kelly-Marie	McCosh	05/02/2013	5	01/09/2019		1-Reg		0	1	0	0	0
ters Edge P	8916278	Faye	McKay-Yau	26/02/2013	5	01/09/2019		1-Reg		0	1	0	0	0
cro cogo.	8918822	Emiliano	Muhammad	24/06/2013	5	01/09/2019		1-Reg		0	1	0	0	0
chool Pan	8916491	Shahida	Rashad	09/05/2013	5	01/09/2019		1-Reg		0	1	0	0	0
Chool Par	8923459	Tejay	Ridsdale	06/03/2013	5	01/09/2019		1-Reg		0	1	0	0	0
	8929109	Tapasvi	Subramaniam	26/01/2013	5	01/09/2019		1-Reg		0	1	0	0	0
	8926035	Hailey	Taylor-James	21/11/2012	5	01/09/2019		1-Reg		0	1	0	0	0
	8916320	Mohammed Mazhar	Taylor-Law	12/03/2013	5	01/09/2019		1-Reg		0	1	0	0	0
	8918976	Milla	Wonnacott	09/07/2013	5	01/09/2019		1-Reg		0	1	0	0	0
	12										2	0	0	

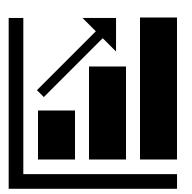


Distinct Children: 02/01/2023 to 26/01/2023

RAG ‡	SURNAME \$	FORENAME	DOB	GENDER	STUD ID 💠	View	Apps Made	TG YEAR	NCY ‡	Country		APPLICATION STATUS
R	Bear	Billie	31-03-2012	F	8915268	<u>View</u>	1	2022	6		MK43 ODR	PEND
Α	Dog	Digby	31-03-2013	М	8915292	<u>View</u>	1	2022	5	Ukraine	MK43 ODR	PEND
Α	Snail	Brian	31-03-2013	М	8915291	<u>View</u>	1	2022	5		MK43 ODR	PEND
G	Grape	Gilbert	31-03-2014	М	8929708	<u>View</u>	1	2022	4		MK43 ODR	PEND
G	Greenhalle	John	31-12-2011	М	8915290	<u>View</u>	1	2022	6		MK43 ODR	PEND
TOTAL	5						5					
		Total			1 .	2 3	1 1 2	4	4	2 1		

Statistics for Managing Service

Time Taken to Allocate - School School Preference – Alternative Offer Reasons for Moving Feeder School – any trends Fair Access Abroad – Country of origin



In-Year Dashboard – Pre- Requisites

In Year Dash Board



Maintain a school calendar

Use 'Allocated' for a parent offer

E-Applications - optional

Country of Origin



Key Benefits

- Reports ready to go
- Track cases against RAG status
- Gathers data together
- Extracts data to mange the process
- Designed with input from Admissions Teams

Looking ahead



Data Quality Dashboard Main Rounds

Insight reports for schools

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Power BI Reporting



What is Power BI?

What can it do?

- Graphical Report writing tool
- Interactive reports
- Compare trends in data
- Automatic insights on data
- Display reports in SharePoint
- Cache Data on a schedule

Requirements

- Power BI client and license
- Database connection



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How can Professional Services help?

- Setup
- Creating Oracle connection
- Dataset Creation
- Report Creation
- Expert advice
- Professional Services can also create bespoke reports if required.

Session 1 - Setup

- Linking with Oracle Dataset
- Linking to SharePoint
- Power BI in Microsoft 365

Session 2 – Demo of Power BI

Demo

- Creating Dataset
- Table linking
- Create a simple Graph with Interactive Parameters
- Publishing to Power BI in Microsoft 365

Session 3 – Give it a try

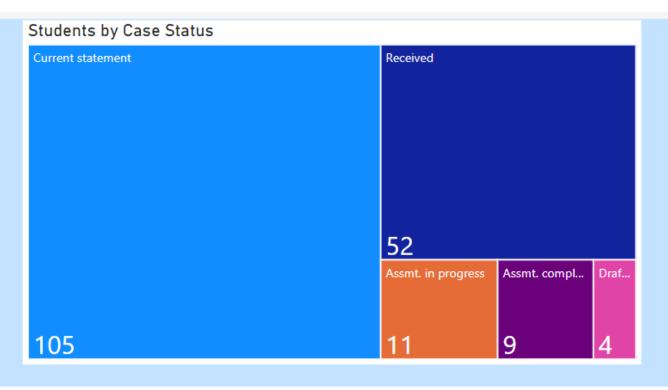
Give it a try

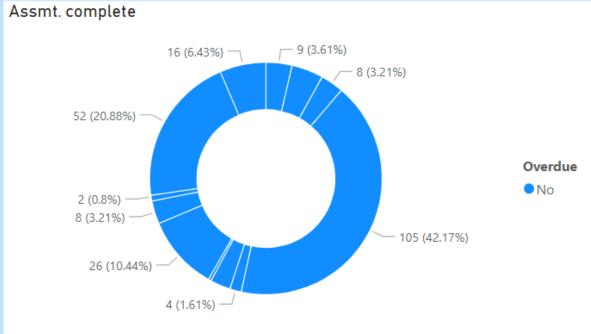
- Creating Dataset
- Table linking
- Create a simple Graph with Interactive Parameters
- Publishing to Power BI in Microsoft 365

Reports - EHCP



Reports - EHCP



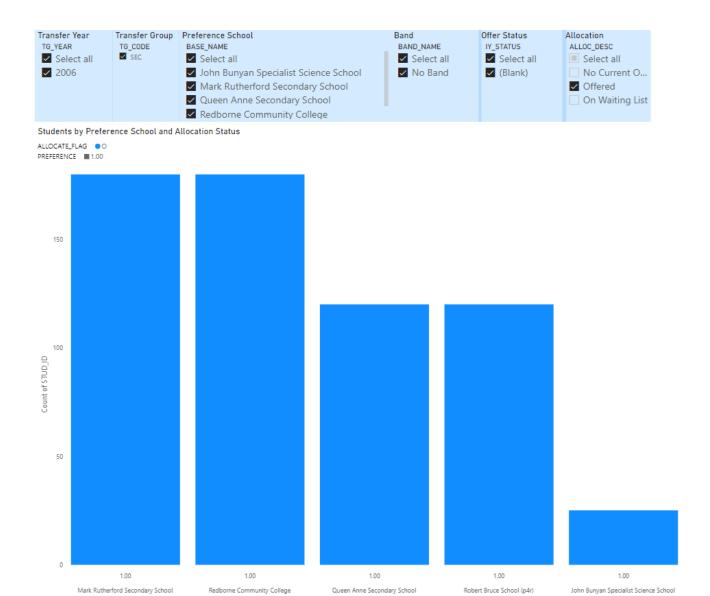


Name of Child

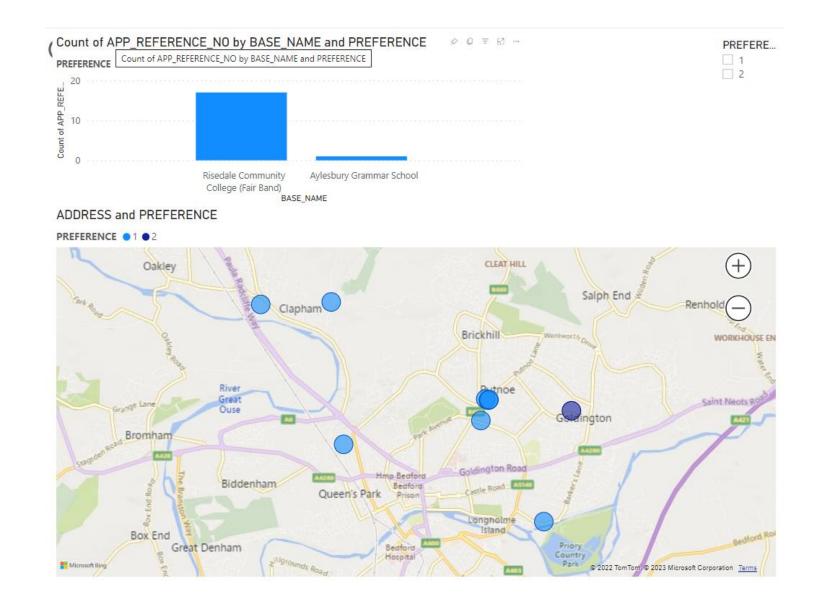
STUD_ID DOB

NCY Overdue Draft EHCP Date Draft EHCP Deadline Final EHCP Deadline Phase 1 deadline Phase 2a deadline Received date Source

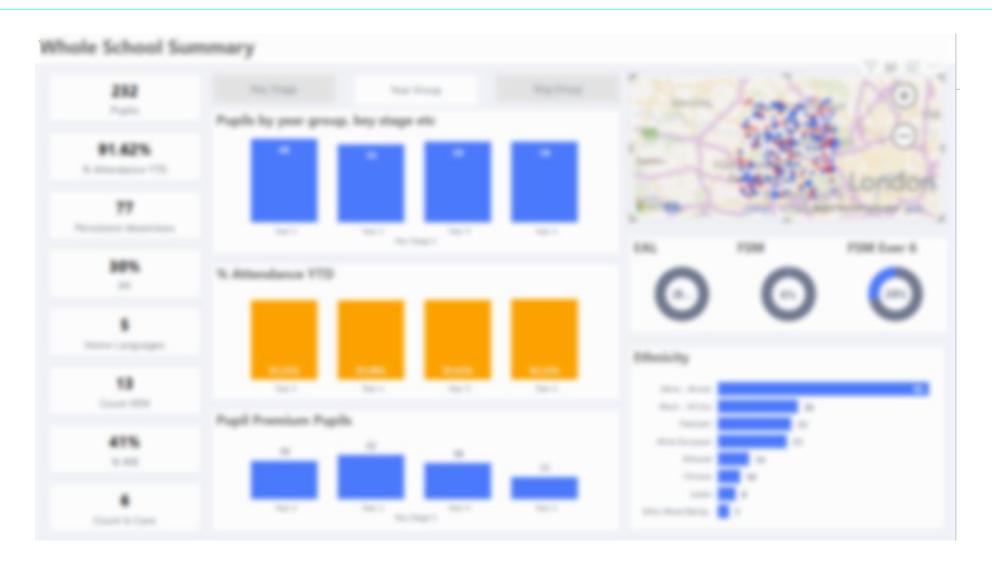
Reports - Admissions



Reports - Admissions



Reports – Attendance – Coming Soon



Key Benefits

Graphical Interface

Reports easy to create:

- Drag and drop
- See how different charts look dynamically
- No SQL knowledge, tables can be linked

See trends in Data

- Easily compare data
- Great graphs which Managers love
- Automated insights on data

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Early Years Funding Dashboard



Background of process



Process





Data Collection

- Children attend a setting which provide care, learning and education.
- Providers need to record the days and times of children attendance so they can be paid accordingly.
- The Early Years team carry out checks to ensure they are accurately paying their Providers.

Data Reporting

- You have been requested to report on payments for the end of year data and a breakdown of the payment splits.
- Early Years team will begin working on collating that information to create a report
- Data extraction from the database or download report to add to another form of report to finalise review.

Background of the situation - Challenges



Challenges



- Early Years team will have complex spreadsheets or similar reports to validate payments and payment splits.
- Data will need to be added into their report and ensure their report/SQL/formulas are correct/up to date, which can be time consuming.
- Early Years team may need to switch between reports to obtain what they would require.
- This style of reporting will generally limit how much data can be seen in one go and limit what can be seen in an overall picture.
- The time spent in obtaining that information means needing to reduce productivity around other important work.
- Sensitive information that is stored outside of the system risks GDPR liabilities.

Our Solution

Early Years Dashboard

Your One Stop Shop

- What is the Early Years Dashboard?
- Why do you need the report?

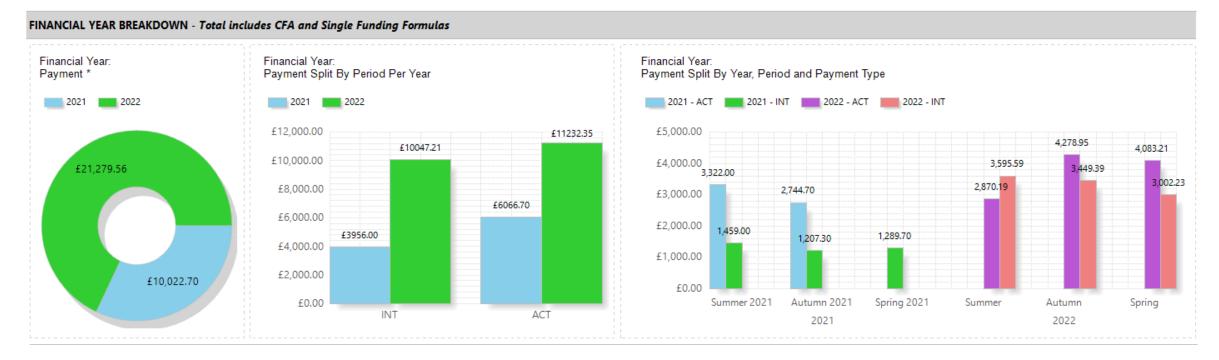
What are the benefits of the Early Years Dashboard?



Early Years Payment Dashboard between 2021 to 2022

Welcome to your Early Years Utility Dashboard

This multi-layed dasbhoard offers a number of reports to review data in an instant. Click into the graphs with an * to review a further breakdown of the report.



Early Years Financial Report Summary

Financial Year Summary for 2022 (01-04-2022 - 31/03/2023)



Capita Children Service Stanning Way Bedford MK43 0DR

Tel Email

Monday, 30 January 2023

Payout to Date

£21,279.56

This is the total amount paid out for 4 Providers in 2022



Deprevation Breakdown Amount



Deprivation Payment

£757.06

This is calulated across your Interim/Actual and Adjustment payments you have carried out within 2022

Number of funded children:

18

Total unique number of children who have been funded for 2022



 Uses the data within the database and therefore for every run, the report will always be real time.





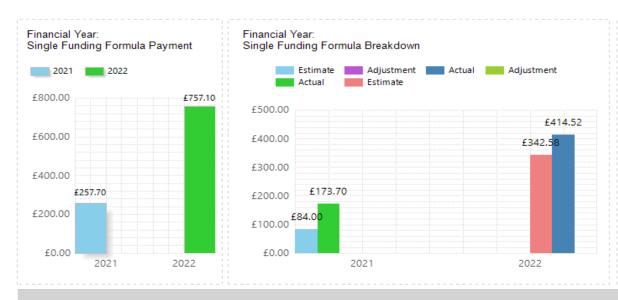
Payment Report Breakdown for 2022

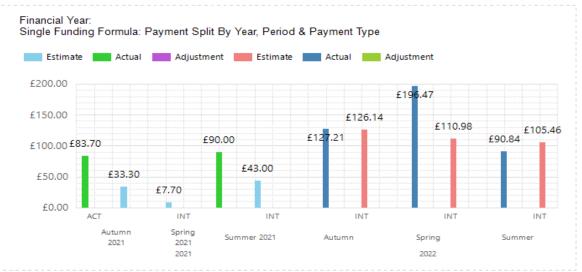
				Hourly Base Rate				
			Service Name	Vendor No	Funded Weeks	Hourly Rate 2 Year Old	Hourly Rate 3 Year Old	Hourly Rate 4 Year Old
	⊟	Spring	John West Service		14	£2.00	£3.00	£4.00
			Markness FDC	123123321	14	£2.00	£3.00	£4.00
2022			Pasqui Service Census (base) 21		14	£2.00	£3.00	£4.00
			St Marks - Full Day Care	4545454567	14	£2.00	£3.00	£4.00
	±	Autumn						
	±	Summer						
								Financial Year Total >

Total Payment		Interim Total	Interim Payment Details			Actual Total	Actual Paym	Actual Payment Details	
Total Amount INT / ACT / ADJ + CFA	Pay Status	⊞ Total Amount	Universal + Extended Pay	Single Funding Formula Pay	Pay Status	⊞ Total Amount	Universal + Extended Pay	Single Funding Formula Pay	
£2,153.64	Authorised	£686.11	£654.75	£31.36	Generated	£1,467.53	£1,341.25	£126.28	
£2,263.80	Authorised	£841.62	£762.00	£79.62	Authorised	£1,422.18	£1,352.00	£70.18	
£756.00	Authorised	£198.00	£198.00	£0.00	Authorised	£558.00	£558.00	£0.00	
£1,912.00	Authorised	£1,276.50	£1,276.50	£0.00	Authorised	£635.50	£635.50	£0.00	
£7,728.34		£3,449.39	£3,323.25	£126.14		£4,278.95	£4,151.75	£127.20	
£6,465.78		£3,566.71	£3,461.25	£105.46		£2,899.07	£2,808.25	£90.82	
£21,279.56		£10,018.33	£9,675.75	£342.58		£11,261.23	£10,846.75	£414.48	

Collapsing the payment periods shows the total amount for the rows and columns

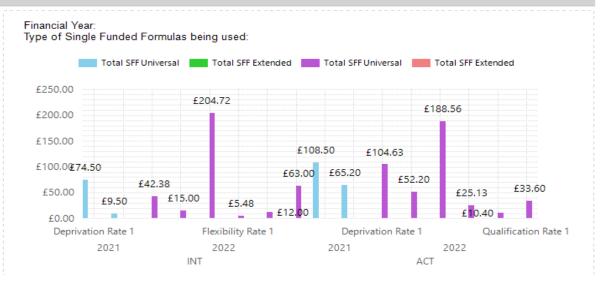
Total Payment		Interim Total	Interim Payment Details			Actual Total	Actual Paym	ent Details
Total Amount INT / ACT / ADJ + CFA	Pay Status	⊞ Total Amount	Universal + Extended Pay	Single Funding Formula Pay	Pay Status	⊞ Total Amount	Universal + Extended Pay	Single Funding Formula Pay
£7,085.44		£3,002.23	£2,891.25	£110.98		£4,083.21	£3,886.75	£196.46
£7,728.34		£3,449.39	£3,323.25	£126.14		£4,278.95	£4,151.75	£127.20
£6,465.78		£3,566.71	£3,461.25	£105.46		£2,899.07	£2,808.25	£90.82
£21,279.56		£10,018.33	£9,675.75	£342.58		£11,261.23	£10,846.75	£414.48





SINGLE FUNDING FORMULA - Description breakdown

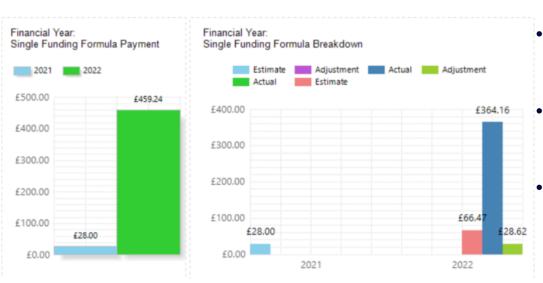




Solution – Early Years Dashboard vs Current Reports

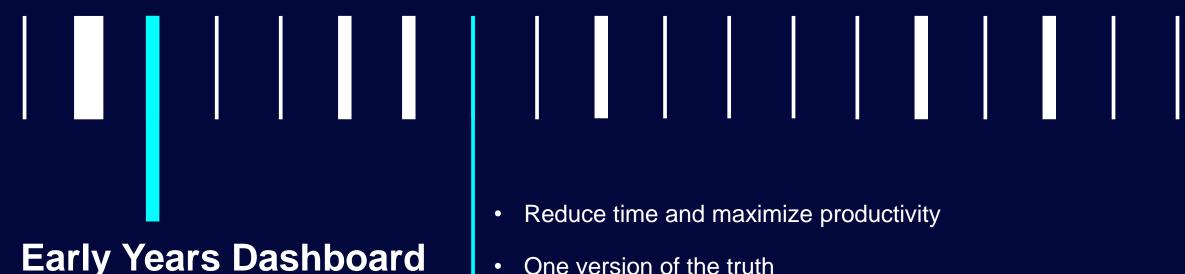


Why choose the Early Years Dashboard over your current report?



- LA's have a large data set with lots of information that may not be exposed.
- Various reports that collate information are run separately to cross reference information.
- Self Serve and view report or download dashboard in graph format, therefore very minimal editing is required.
- Reduce data downloads and just focus on the results you would like from this, therefore eliminate any GPDR issues.
- One stop shop that provides a high level report that can be used for an end of year reporting to upper management.

Benefits



Reduce time and maximize productivity

- One version of the truth
- The ability to Self-Serve
- Consolidating reports
- Multi-audience reporting
- Reduce GDPR risk of data

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Attendance Reporting



Focus on Attendance

DfE

- Better monitoring of Children Missing Education
- Ensure pupils can reach their full potential
- Better attendance, meaning increased pupil performance.
- Identify issues early.
- Law requires pupils to be on an Admissions Register and Attendance Register; fines could be issued to school if they fail this.

Facts

- 1st week of Term Jan 2023 had 7% absences across all schools
- Last week of term in December 2022 across all schools showed 14.3% absence.

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Headline facts and figures - 2022

Overall absence rate

14.3%

during week commencing 12
December 2022

Overall absence rate

7.8%

academic year to date

Overall absence rate

7%

between Tuesday 3rd and Friday 6th January 2023 Authorised absence rate

10.4%

during week commencing 12 December 2022

Authorised absence rate

5.6%

academic year to date

Unauthorised absence rate

4.0%

during week commencing 12 December 2022

Unauthorised absence rate

2.2%

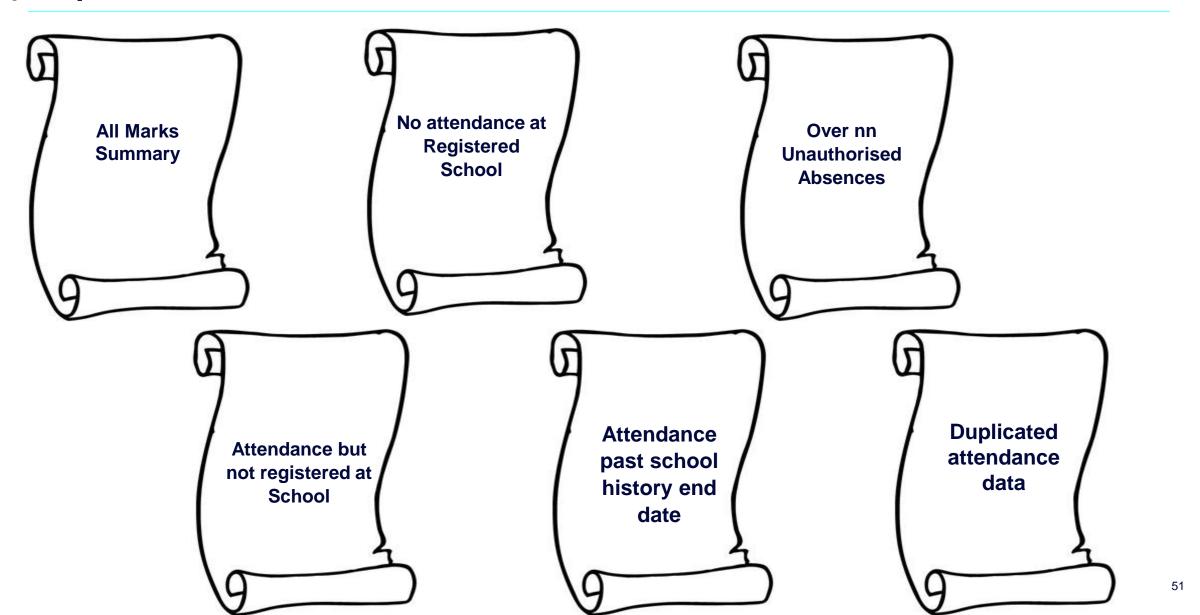
academic year to date

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How can Professional Services help?

- Provide attendance monitoring reports
- Tailor reports to suit your needs
- Upload reports for you
- Create Scheduled email alerts from reports

Reports



Key Benefits

- Reports ready to go.
- Saves you time in writing reports
- Improved attendance rate.
- Accurate Attendance data can be provided to DfE.
- Less Children Missing Education.
- Easier to identify pupils requiring early intervention

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One Education for Insight



What is Insight?

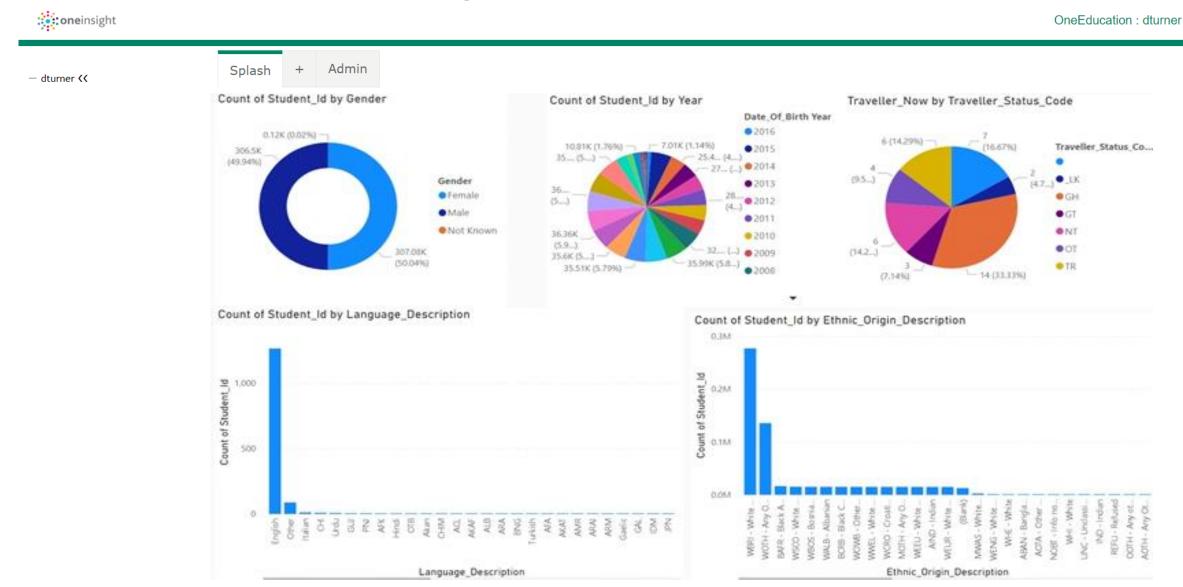
A web-based reporting platform that enables LAs to manage and publish reports, data and dashboards securely to internal and external stakeholders from within One Education.





What is Insight?

Allows Microsoft SQL Server Reporting Services (SSRS) reports and dashboards to be shared.



Who can use Insight?



Local authority teams

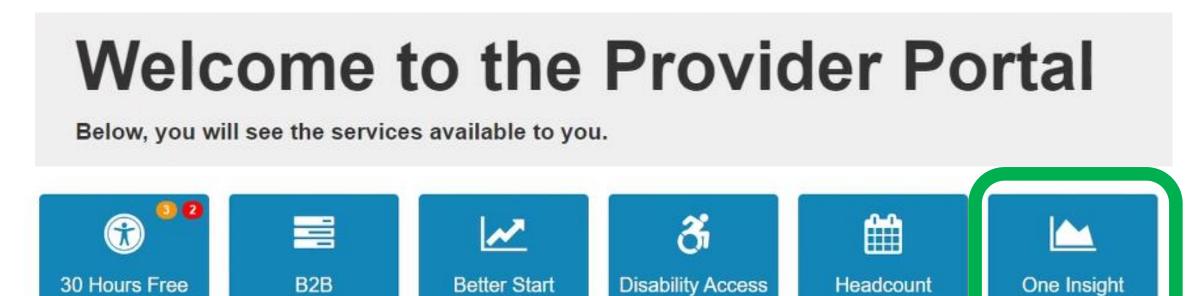


Teams and professionals in schools and settings

What is Insight?

Childcare

Uses the existing Provider Portal infrastructure available for school and setting access.



Fund

Customer feedback

"Schools are engaging and find it easy to use as part of Provider Portal."

"Schools prefer to self serve reports and dashboards at their convenience, and can now find out what is happening with their children much more easily."

"The reduction of the overhead of preparing and sending updates to schools is a massive help."

Customer feedback – how are LAs using Insight?

Being used to provide Admissions, B2B, Free School Meals, SEND information to schools and teams:

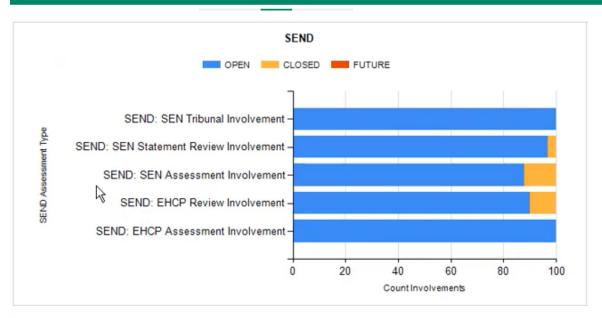
- On roll numbers and Free School Meal lists newly eligible, full lists etc.
- SEND tracker reporting annual reviews due, priority families teams can check attendance online.
- School admissions on/off roll changes, in year tracker dashboards.
- Current school contacts to ensure information is up-to-date.
- Conflict management B2B rejections/missing addresses.

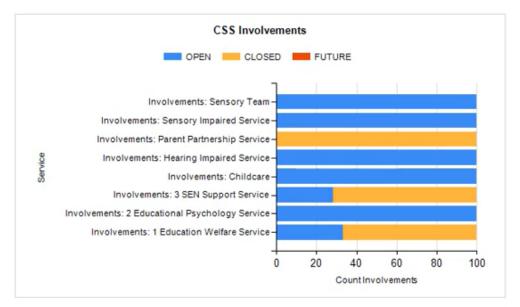
How can Insight help you?

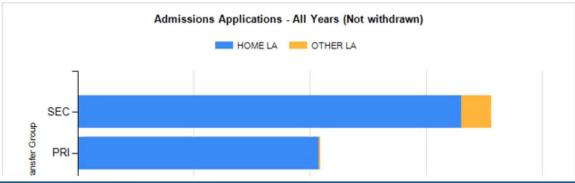
Examples of Insight reports in LAs: SEND, FSM and Support dashboard:



OneEducation : dturner









Examples of Insight reports in LAs: SEND progress trackers/FSM lists:



OneEducation: dturner

Service Matrix - data as at 08/03/2021

Sections

EY Enquiries EY Complaints

Service Matrix: SEN/E	HCP Assessments
Assessment Type	Total Records

Assessment Type	Total Records	Current	Closed	Future	Distinct Subjects	Distinct Caseworkers/P rofesionals
SEND: EHCP Assessment Involvement	11	11	0	0	11	5
SEND: EHCP Review Involvement	10	9	1	0	9	4
SEND: SEN Assessment Involvement	245	215	30	0	207	28
SEND: SEN Statement Review Involvement	131	<u>127</u>	4	0	104	20
SEND: SEN Tribunal Involvement	4	4	0	0	4	2

Key: Current - assessments started before date of report and with no end date

Closed - assessments with end date bofore date of report

Future - assessments with start date later than date of report

FSM Claims (as at 08/03/2021)

Green Abbey School

New Claims In The Last 21 Days

SURNAME	FORENAME	DOB	NCY	FSM ELIGIBILITY START DATE
Walker	Abbey	05/08/1995	99	14/12/2010
Sagoo	Anushka	30/10/1997	17	14/12/2010
Saino	Maria	05/01/1991	99	14/12/2010
Simpson	Aaron	23/06/1995	99	14/12/2010
Singh	Riktash	23/11/1991	99	14/12/2010
Singh	Gita	12/07/1992	99	14/12/2010
Singh	Jasbir	12/12/1987	99	14/12/2010
Singh	Jaswinder	20/01/1992	99	14/12/2010
Spender	Henrietta	21/04/1992	99	14/12/2010
Soler	Daniel	25/04/1994	99	14/12/2010
Thorne	Ellie	22/02/1994	99	14/12/2010
Thorpe	Eliza	01/09/1989	99	14/12/2010
Berwick	Danielle	17/08/1999	16	09/12/2010

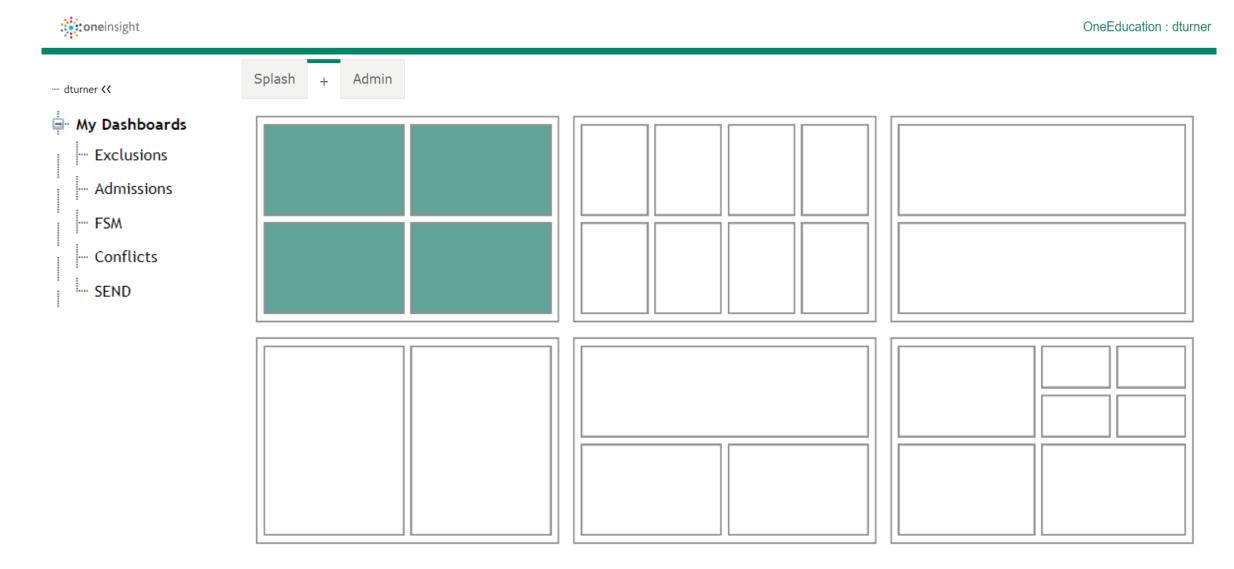
Claims Ended In The Last 21 Days or Due to End in the Next Week

SURNAME	FORENAME	DOB	NCY	FSM ELIGIBILITY END DATE
---------	----------	-----	-----	-----------------------------

All Current FSM Claims

SURNAME	FORENAME	DOB	NCY	FSM ELIGIBILITY START DATE
Berwick	Danielle	17/08/1999	16	09/12/2010
Sagoo	Anushka	30/10/1997	17	14/12/2010

Build and share dashboards within Insight:



Key benefits of Insight:

- Enables self service and access to 'real-time' data removes the need to manually compile and share data with stakeholders.
- No additional login for school or settings uses existing accounts and permissions.
- Schools only see their own data.
- Reports can be scheduled and exported via email and file-sharing in a range of formats.
- Available internally via One Education Client.

https://onepublications.com/one-education-business-intelligence--reporting/

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B2B Readiness and Best Value Reviews



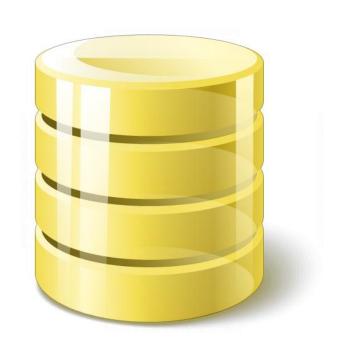
Recap

Ask yourself:

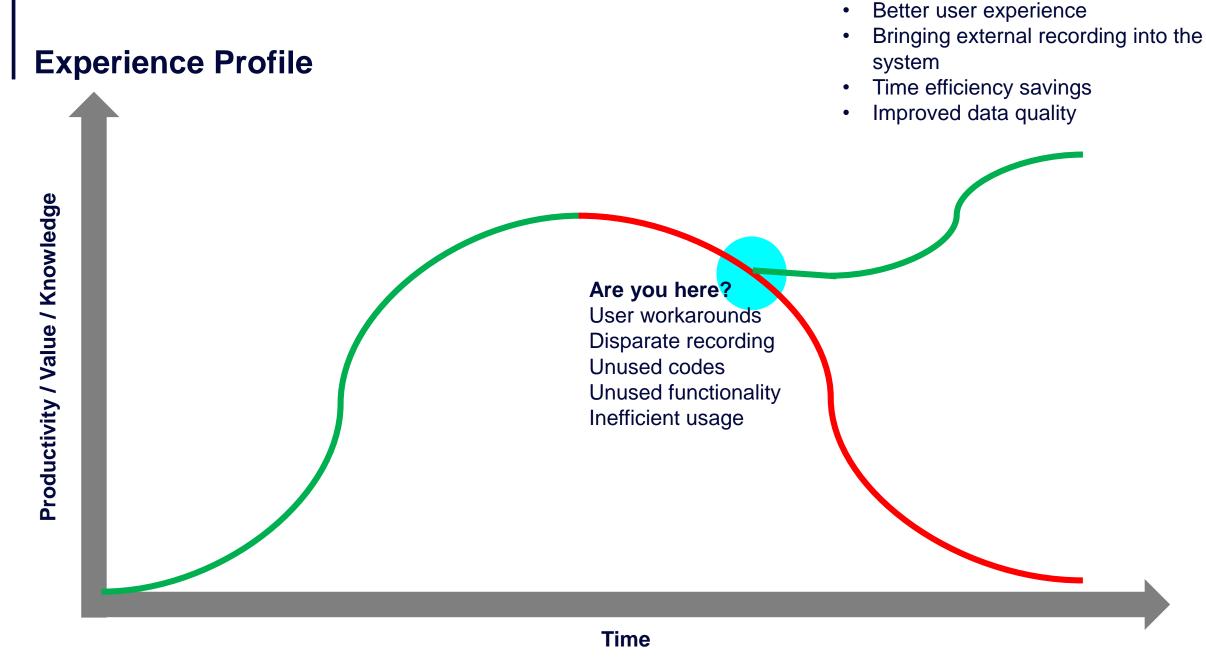
- How good is the quality of my data?
- Am I ready to consume data through the new B2B process?
- How do I get my service users invested in quality data and:?
 - Make their lives easier
 - Declutter
 - Streamline
 - Digitisation
 - Reporting
 - How does their data fit into the bigger picture?

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A Mature Database







B2B Readiness



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Capita Knowledge and Experience = 150+ Years



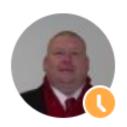










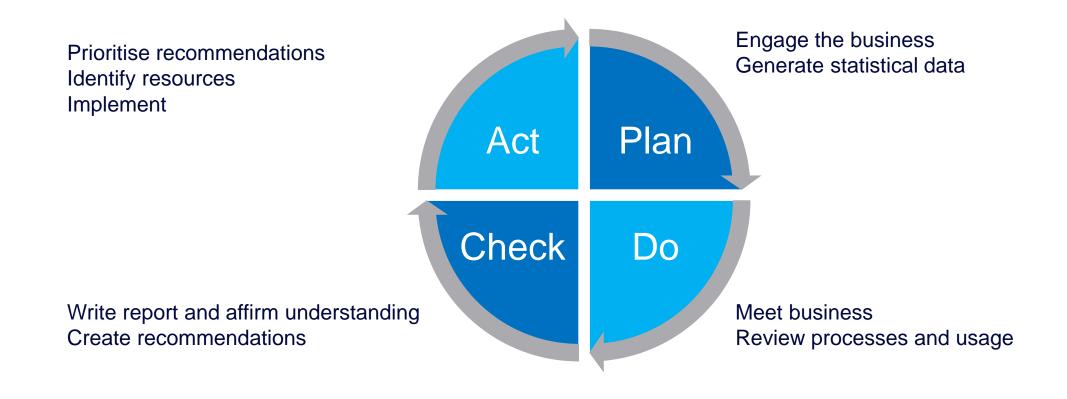


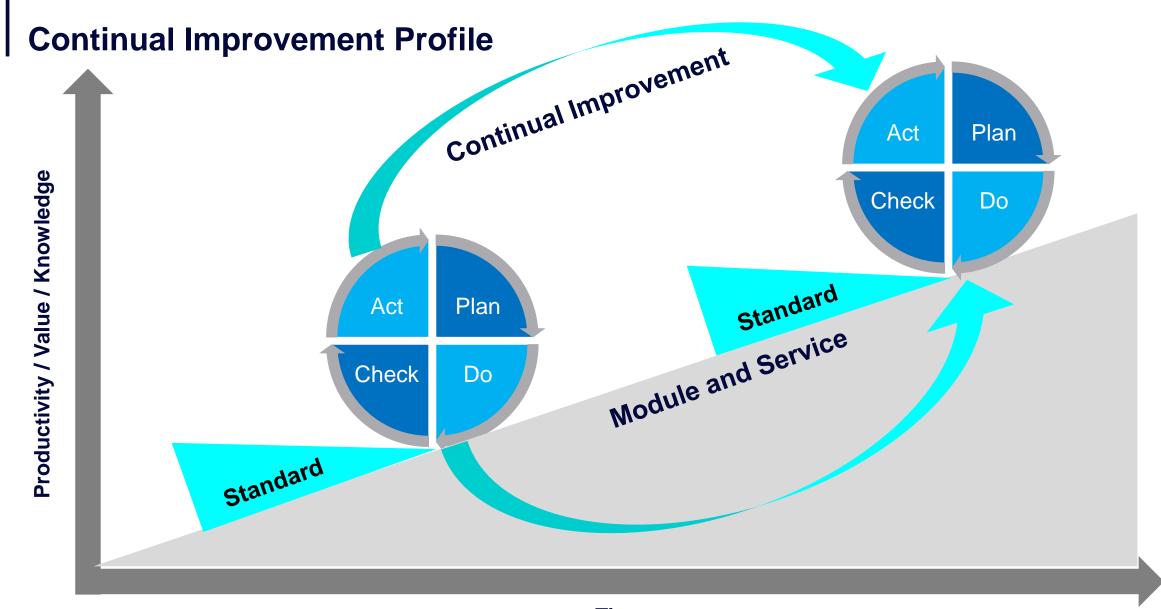






Continual Improvement Through Best Value Review





Best Value Review

- Analysis of current usage
- Report clearly identifying recommendations
 - RAG Rated
 - What can be achieved with no further investment
 - How you can get the most from your existing investment
 - The art of the possible
- A tool you can use to engage with your stakeholders
- Evidence of your organisations commitment to continual improvement to external bodies such as Ofsted, Estyn, ISO: 9001 Quality Management auditors and HMIP

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Benefits to You

Outcome	Benefit
Better user experience	Better user adoption More accurate recording End user time savings
Bringing external recording into the system	More accurate data Ability to report in real time Better service level reporting informing operational decisions
Greater visibility of the child across services	Better customer experience, not being repeatedly asked for the same information Time savings establishing facts Better cross LA reporting informing strategic decisions
Time efficiency savings	Reducing the administration overhead to staff Freeing staff time for customer engagement
Access to an industry expert	Ability to draw in best practice experience from other LAs

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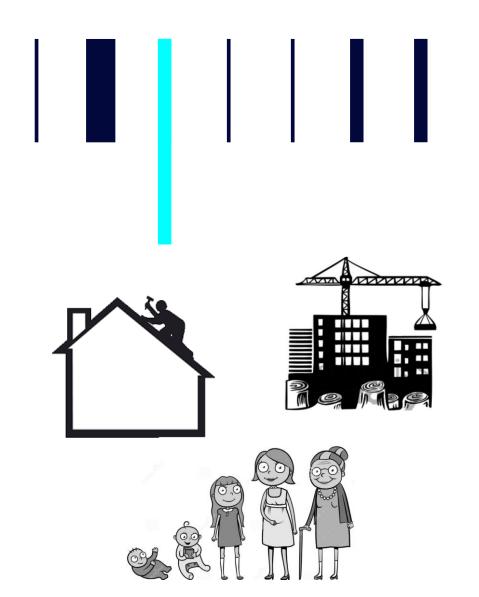
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Address Cleaning



Situation





- Homes and other buildings constantly being built, converted and demolished
- AddressBase/LLPG updated every 6 weeks
- Children grow up and move on
- Adding the new addresses to the system is only part of a bigger problem
- Addresses added manually that aren't matched create duplicates

Challenges

On self-service portals

Confusion for the end user

When posted

Delays in the communication being received.

Risk to vulnerable children and youth

Serious data breaches and privacy issues where Personally Identifiable Information is involved leading to **GDPR** liabilities **Admissions & Transfers (A&T)**

Children In Education & Entertainment (CIEE)

Early Years

Integrated Youth Services (IYSS) & Youth Justice (YJ)

Special Education Needs & Disabilities (SEND)

Transport

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Some of the possible reports sent via post with personal information

Ed Psych Report	Fixed Penalty Notices	Exclusions details
-----------------	-----------------------	---------------------------

	Health/Medical reports	Prosecution details	Homework
--	------------------------	---------------------	----------

Social Care Advice	Court Order Details	Reintegration and
		Placement details

Copies of Draft and Final	Parental Contracts	Placement details
EHCPs		Parental Preference details

Concept Forms

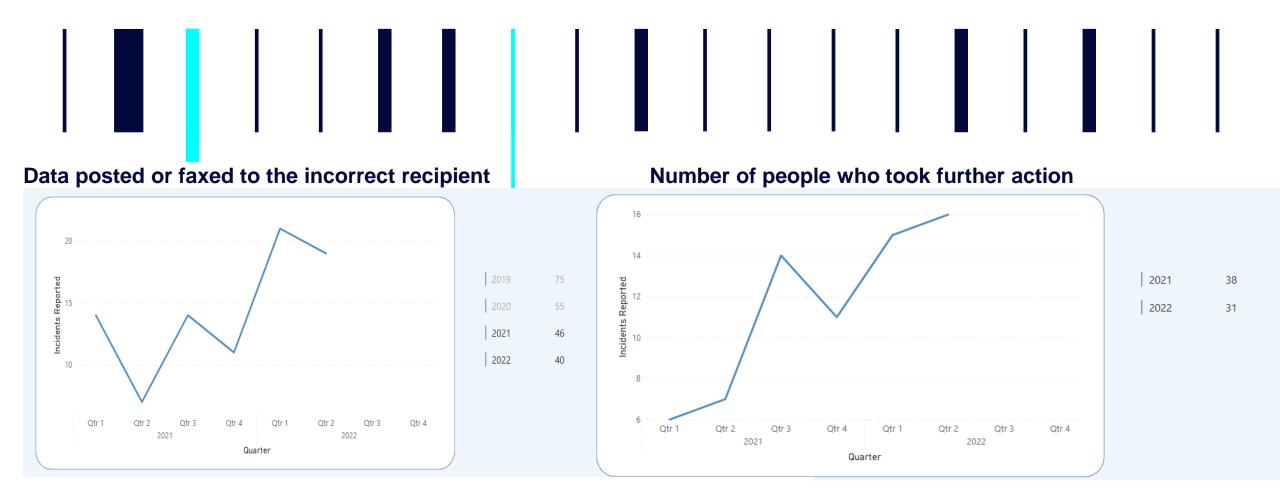
	Consent ronns	
General Communications		Governors and Appeal
	Canaral Camma including	

likely to include child General Comms including Meeting details the child's details

General Comms

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Data security incident trends 2021/2022



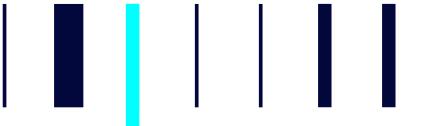
Reputational damage to Local Authorities

Source: https://ico.org.uk/for-organisations/sme-web-hub/common-data-protection-mistakes-and-how-to-fix-them/





- Capita led process that helps you see the current status of the Address data at your Local Authority
- Helps clean the address data to a minimum of 95% accuracy using inbuilt routines and bespoke scripts for fuzzy matching.
- Helps with accurate statutory reporting
- Done in TEST first and once satisfied with the results, it is performed in LIVE
- Done by Capita consultant with minimal need from LA users once the job has started



Common Query:

Stats for **Address Tidy**



- The system already has an Address Tidy routine. Why should we get this additional service?
- Fuzzy scripts has been enhanced and reduced from 16 scripts to 8. This works faster and does more.
- Continuous learning, therefore we keep applying changes that makes positive actions.
- Internal dashboard created for a faster process service.
- On average for 2022:

Percentages of properties with UPRN increased by 14% Percentage of streets with USRN increased by 15% Number of properties removed of 300,000 Number of streets removed of 30,000.

What it means to the users?

One users

- More robust system due to tidier address base
- Confidence in using the addresses from One system
- Less risk of data breaches due to incorrect correspondence

System Admins

- Any new information is updated against the existing addresses in One
- Dwellings and street data is accurately updated
- Correct street details get linked to dwellings

DBA

- Faster system response times
- Work is done with no downtime to the system.
- All that needs doing before the work commences come with detailed instructions.

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Archive & Delete Service Pack



What is Archive and Delete?

What can it do?

- Create Archive copies of data
- Delete data
- Remove links
- Delete data based on a 'Right to be forgotten request'.

Requirements

- Setup of defaults in System Admin
- Setup of Scheduled tasks
- Creation of SSRS identification reports
- Creation of SSRS archive reports (if required)
- SQL for the creation of the reports
- Process flow

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Key Benefits

Compliance with the Local Authorities retention policies

Compliance with the GDPR principle of:

- Storage limitation
- Accuracy
- Reduce the risk of fines

Smaller database footprint:

- Improving response speeds to record access and reporting
- Improving speed of disaster recovery with faster back up and recovery
- Reducing storage space required for both live operation and backup

Cleaner data:

- Better reporting upon which to make better decisions
- Increased productivity by making records easier to find
- Improved FOI



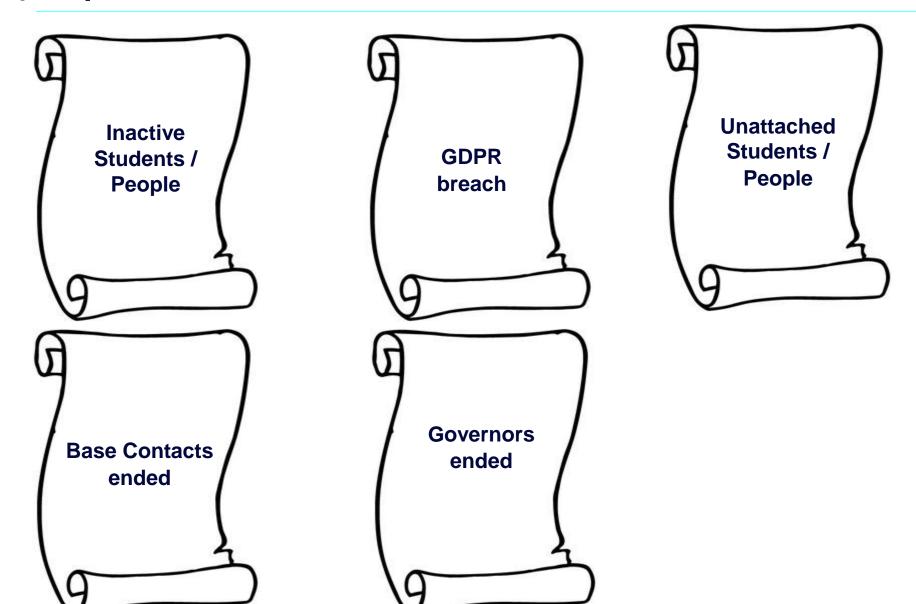




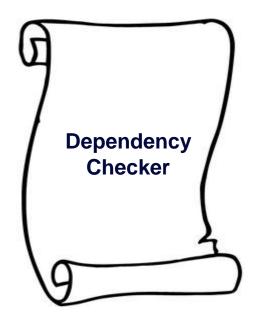
How can Professional Services help?

- Understanding
- Setup TEST and LIVE
- Report pack
- Alerts
- Previous experience
- Expert advice

Reports - Identification



Reports - Checking





Reports – Archive – Student Summary

record Student Profile



Alerts

Record identified for deletion but not yet added to the delete routine.



Record added to the delete routine.

Records deleted since Jan 2022



300,000

Customer Feedback

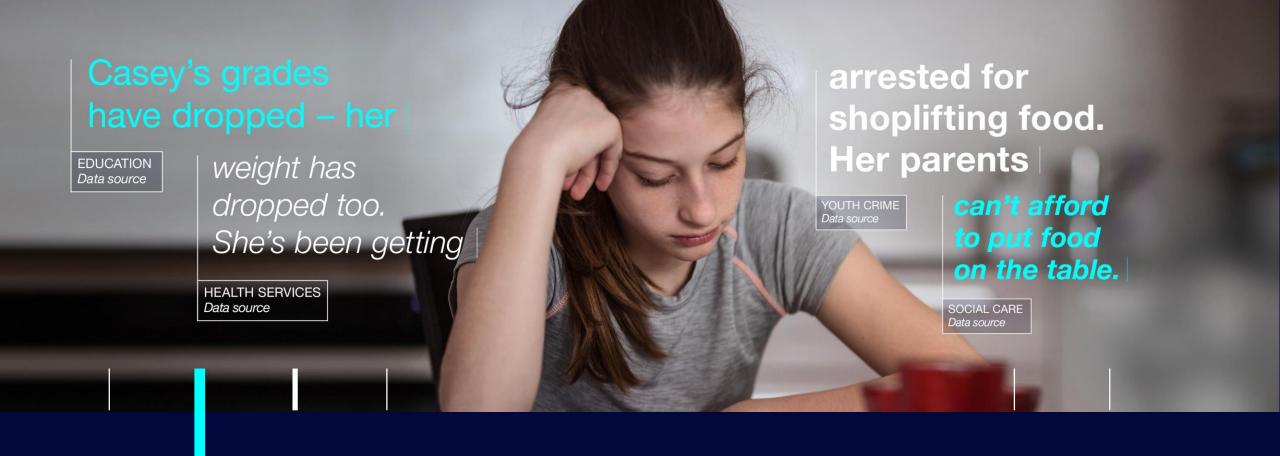
"Analyst was very confident and experienced with working with our data set. Excellent SSRS SQL reporting knowledge being able to identify/rectify issues with bugs in reports on the spot." "Andy demonstrated clear knowledge and understanding of GDPR and specific retention guidelines around certain data areas."

"Now in a position to move forward with achieving and deleting records, were not able to do this prior to the training."

"He listen to our requirements an ask questions to understand what we wanted and feedback with additional ideas"

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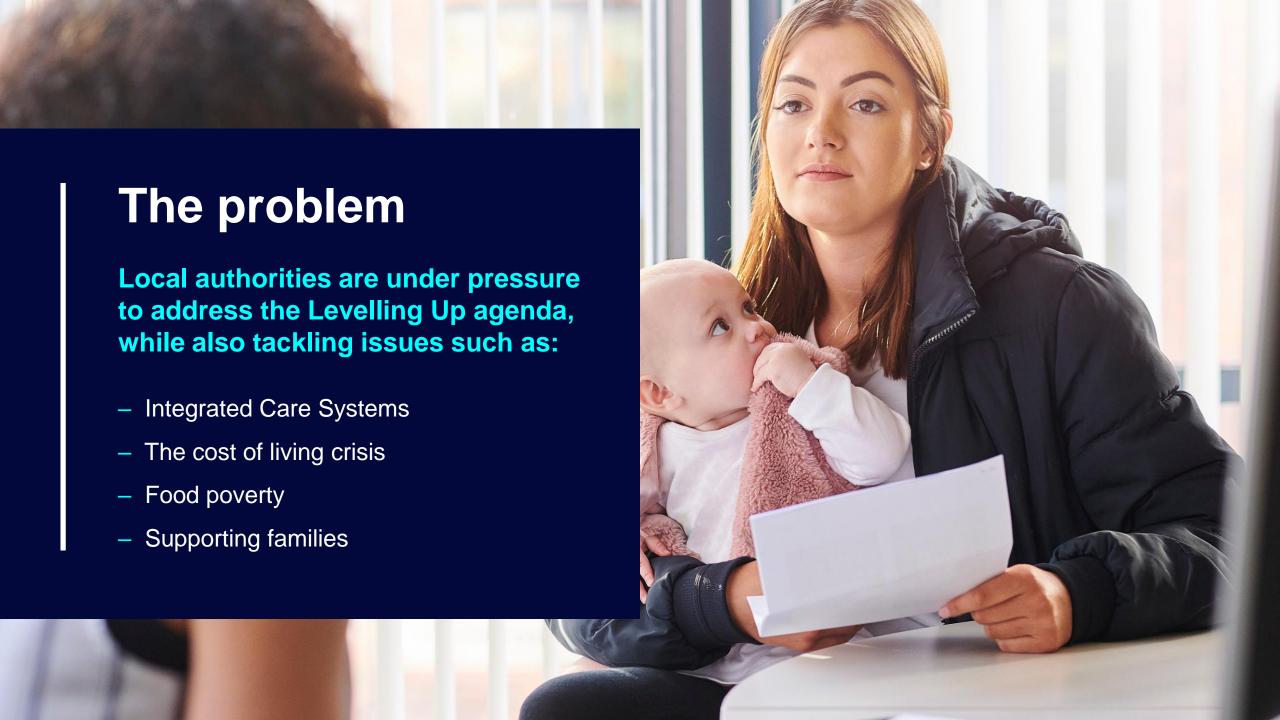




Connect the data. Change the story. Capita's Single View









The solution

Capita's Single View

Capita's Single View combines data sources so you can identify and intervene with red-flag situations sooner...

...leading to better outcomes for the most vulnerable citizens in your community.



Capita's Single View

Our intuitive software helps UK local authorities manage their services more effectively. It brings together data from **school admissions**, **attendance**, **exclusions**, **youth justice**, **free school meals** and many other sources to build a **comprehensive**, **integrated** single source of truth.



Capita's Single View



Streamlined, customisable,

out-of-the-box dashboards help you overcome data integration challenges by combining all of the relevant information in one place.



Realtime Data Integration

Reporting helps you make early, intelligent interventions. So you can safeguard families, children and vulnerable adults before they reach crisis point – and improve life chances now, and for future generations.



Reduce poverty and deprivation



Support key government programmes



Overcome

challenges caused by the pandemic

Challenge #1

You're faced with a range of barriers when it comes to integrating data.



Legal

Setting up data sharing agreements



Cultural

Siloed working and thinking



Technological

Hard-to-navigate legacy
IT infrastructure

With Capita's Single View, you can integrate and share data seamless and securely.

- De-silo data and overcome blind spots.
- Get going in as little as four weeks with our out-of-the-box solution.
- Alleviate bottlenecks, bring information to life and promote data literacy with easy-to-understand reporting.

 Gain peace of mind with 'read only' access and full auditing capabilities, underpinned by your data sharing agreements.

Challenge #2

You have access to lots of data, but you're unsure how to use it effectively. Meaning you can't see – or act on – connections between sources.



With Capita's Single View, you can connect dispersed data and spot opportunities for proactive intervention.

- Identify causes for concern sooner.
- Easily access a single, integrated version of the truth

- See intelligent, real-time dashboards and outputs that combine multiple data sources.
- Make proactive rather than reactive decisions and interventions.

Challenge #3

You're finding it hard to identify and prioritise cases for support, initiatives and bursaries.



With Capita's Single View, you can deploy funds and resources where they're needed most.

- Prioritise actions to secure the best outcomes.
- Help practitioners save time and become more efficient.

 Evidence more transformations and, in turn, claim more money for future support (Payment by Results). Capita's Single View proactively reports on positive outcomes as they happen – thus promoting new claim thresholds as they're met.



Food poverty

Scenario: A young girl is not able to get the food she needs at home. At the crucial juncture between primary and secondary school, she is derailed from becoming a model student to entering a life of crime.

Connecting the data (example sources and flags):

- Attendance
- Social care
- Mental health issues
- Child/parent care
- Parental unemployment
- Gangs/youth crime (postcodes).

Changing the story (actions and outcomes):

- Feeding the family now and getting them out of poverty for good
- Encouraging parents into vocational studies and apprenticeships
- Helping parents into long-term employment
- Helping the young girl get back on track with her education and career
- Improving life chances for all involved.



County lines

Scenario: A vulnerable young person has been groomed to deal drugs across county lines.

Connecting the data (example sources and flags):

- Attendance
- Exclusion
- Criminal records (young person and parental)
- Physical abuse
- Substance misuse.

Changing the story (actions and outcomes):

- Ensuring the young person's safety
- Enrolling them in a sports wellbeing programme
- Introducing the whole family to the charity 'Fearless'
- Improving life chances for all involved.
- Promoting education, training and career opportunities.



First 1001 days

Scenario: A young mother is expecting. However, the child is already on course for a life of vulnerability.

Connecting the data (example sources and flags):

- Family hubs
- Integrated Care Systems (ICSs)
- Education
- Social care
- Midwives
- Health visitors
- Mental health issues
- Revenues and benefits.

Changing the story (actions and outcomes):

- Helping the child and their family onto the right track even before birth
- Improving life chances for all involved

Single View Crisis Avoidance & Early Intervention

"Capita

Refusal to Accept School Rules

Configurable real-time MASH Dashboards - identifying families escalating towards social care before they reach crisis point



Overview for Anne Other



Families First / Supporting	Υ
Families	
Asylum Seeker	N
Traveller Family	N
Disabilities	N
CLA	N
CP	N
DV	Υ
ALN / SEN	Υ
FSM	N
Exclusions	Υ
Low Attendance	Υ
YOT	Υ

YP Missing Person Common assault 3 Criminal damage to property valued under £5000
Child Sexual Exploitation Domestic Violence resulting in significant harm
Disruption in Lesson Conflict in Adolescence

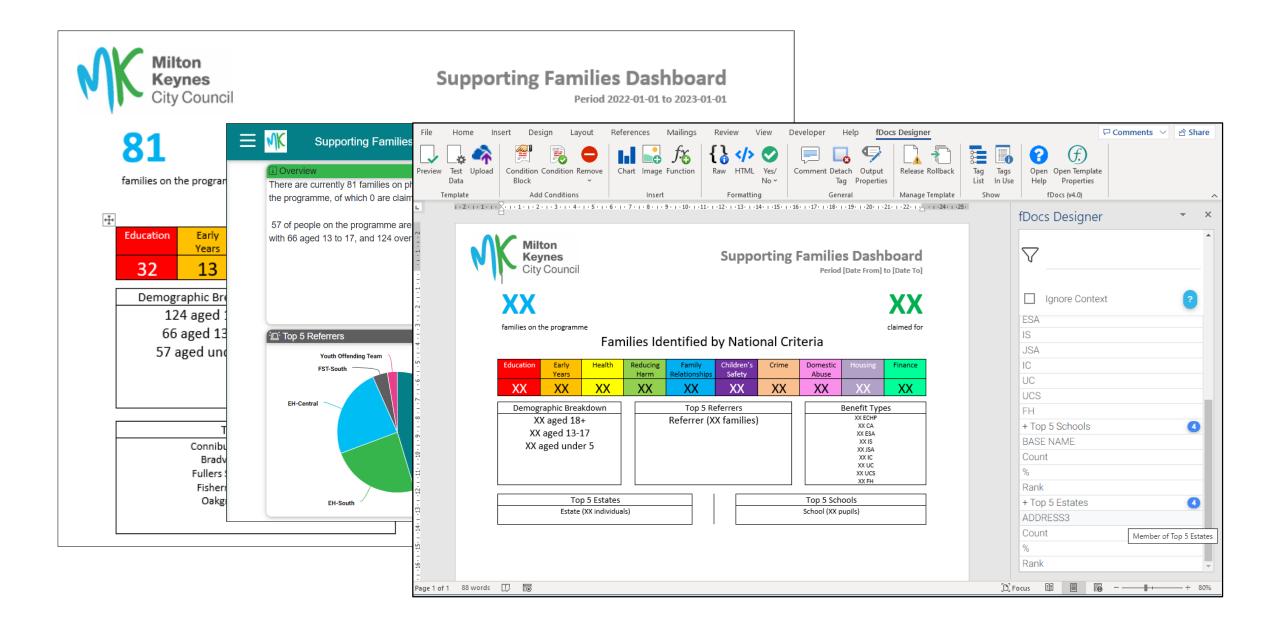
Behaviour/Safety
Discipline

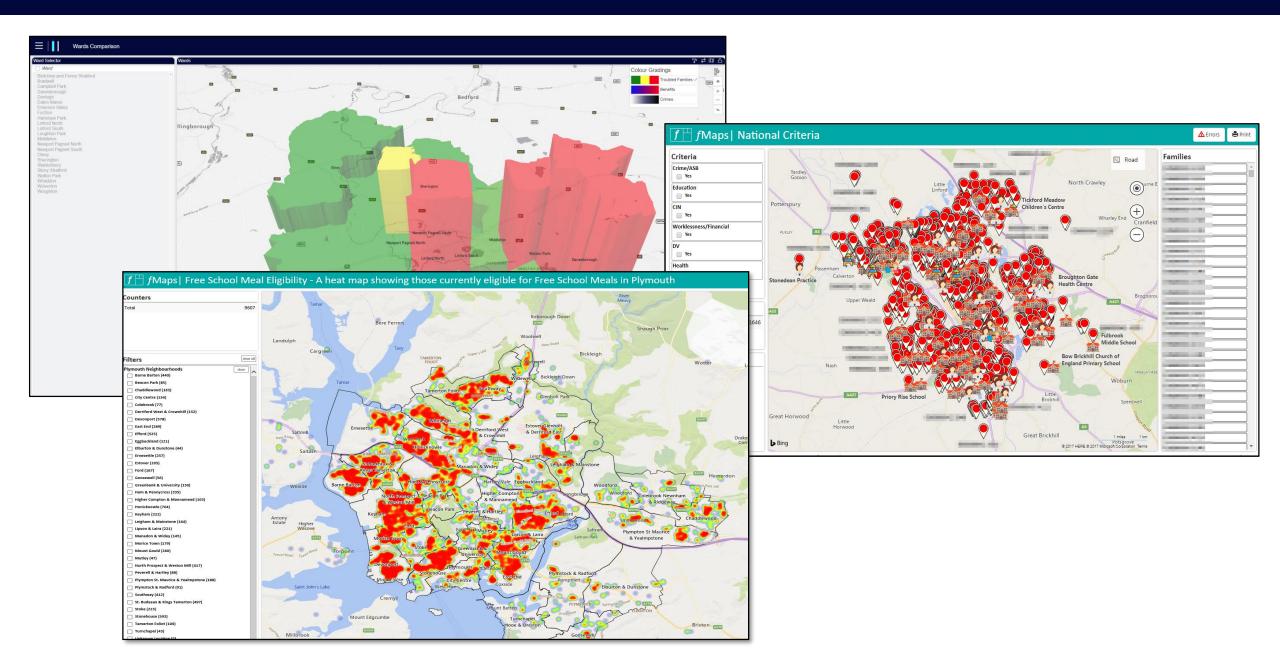
Severe Disruption in Lesson
Unsafe Sexual Behaviour Sudden Change in Circumstances Lack of Basic Care

Last 5 Viewers of this client	
UserId	Last Date Viewed
kw	11/08/2022 15:42:03
dc	11/08/2022 14:16:09
paulowens	11/08/2022 13:18:22
juliescorer	10/08/2022 16:48:41
chris.browning	29/07/2022 16:37:00

	Demographic Information						
٦	Any discrepancies between sources are highlighted						
┨	Source	Forename	Surname	DOB \$	Gender	Current Address	\$
	Social Care	Anne	Other	03/08/2007	F	13 Long Drive, Loansdean, Morpeth, Northumberland, NE61 2DN	
	ONE Education	Anne	Other	13/08/2007	F	△ 13 Long Drive, Morpeth, NE61 2DN	

Cross-System Identities			
Social Care Id	100001		
NHS Number	N1326271189		
ONE Education Id	100006		
UPN	N1234567890		
ULN			
Supporting Families ID	SP3456		





Single View - Providing Positive Outcomes

"We're saving between 1-2 minutes per call (over an hour a day) undertaking our research We can respond to more safeguarding enquiries quickly while targeting our interventions and resources effectively"

MASH Team

"We've seen a real **culture shift** with Managers and Team Leaders generating their own reports for the first time, the software's so easy to use Senior Managers are welcoming their graphical reporting, displaying trends and priorities in a visual format" **Senior leadership team**

"saves over an hour per day"

"Managers are accessing education, social care and youth data in a single reporting solution, supporting KPI's, safeguarding enquiries, case reviews, FOI requests and Ofsted inspections, data is easily accessible, providing self-serve in a few clicks."

Education, Social Care and Youth Teams



"Social Workers hadn't accessed Capita before, they can now self-serve Early Help Education data, without the hassle of logging into a separate system. Data gathering and research is far more efficient."

Early Help Team

"Caseworkers on the ground are finding it invaluable to see who else is working with and supporting the same family across Social Care, Education and Youth teams.

It's been a revelation to our internal report writers being able to create reports seamlessly across different systems in a single report"

Performance Management Team

"real time data"

" 900% uplift in claims data"

"self-service"

"Our claim data collation process increased from a claim a week to two claims a day, the rapid increase in claims has provided additional funding to support the families that need it most"

Supporting Families Team



"With an increasing number of patients living longer, needing support and treatment for multiple conditions, it's important our patients are cared for by a team of professionals who work together effectively, with a single approach and outcome plan"

West Midlands CCG



To learn how Capita's Single View can help you connect data and change stories for the better, contact a member of the team today for a free demo.

— Call: 07841 481773

— Email: chris.browning@capita.com

Save the Date – 22nd March 2023

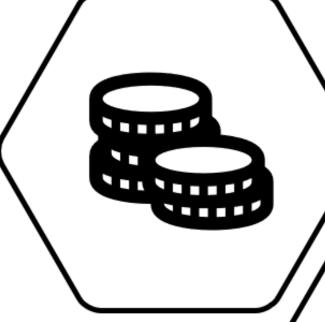
Alternatively if discussing Single View with your contemporaries across the wider LA, then why not invite them to join our 'Single View Launch Webinar' on 22nd March?

Likely to be 10AM - booking details TBC

Price

For more information, please contact <u>Simon.Pixley@Capita.com</u> or your Account Manager.

Aimi.Foulston@Capita.Com
Mark.Lomas@Capita.Com
Stephen.Cutler@Capita.Com
Paul.Carroll@Capita.Com



A&D Package £6,700

Early Years Dashboard £4,000

A&T Dashboard £5,000

Attendance Dashboard £5,000

PowerBI Package £6,500

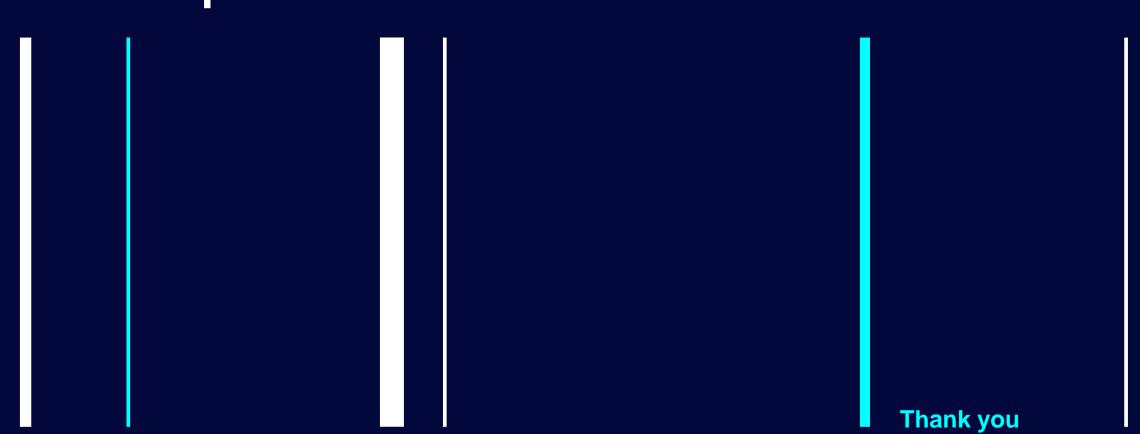
Insight Contact AM

B2B / BVR £2,000 £1,000

Single View Contact AM

Address Tidy £6,500

"Capita



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